



Exporting Performance Information from HLMSW

Overview

In HLMSW v8.00 (Build 2.0) or later we have created a new option to assist you to export your HLMSW Performances for other systems (like web calendars) or as the basis of performance society reports. The routines have been particularly optimised for PRS reports with the inclusion of the PRS Venue ID as part of the export.

The routine will copy ALL performances with each performance and work on a separate line to a new table called **HLMSWPS** and includes flags for a number of conditions that must be met before the records will be exported.

These conditions are as follows:

- A Venue, City and Country are included
- The Performance Type must be designated with the © symbol
- The Work Title must not be marked as Non Copyright

You can also manually exclude titles as part of the export process.

If you wish to access this data directly, you should use the view called **HLMSWPSView** (which is the view that is used when the data is displayed in HLMSW). The data is not dynamic, it is only updated when the functions described below are called.

Prerequisites

All of the functions below are only available to users with **System Manager** permissions.

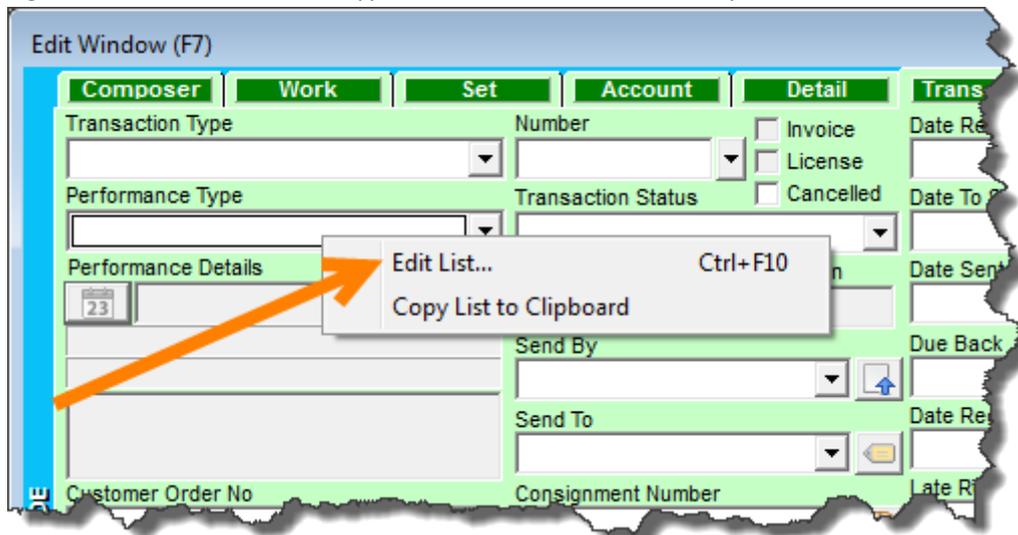
BTM Innovation Pty Ltd

ACN 090 385 176 • ABN 71 090 385 176

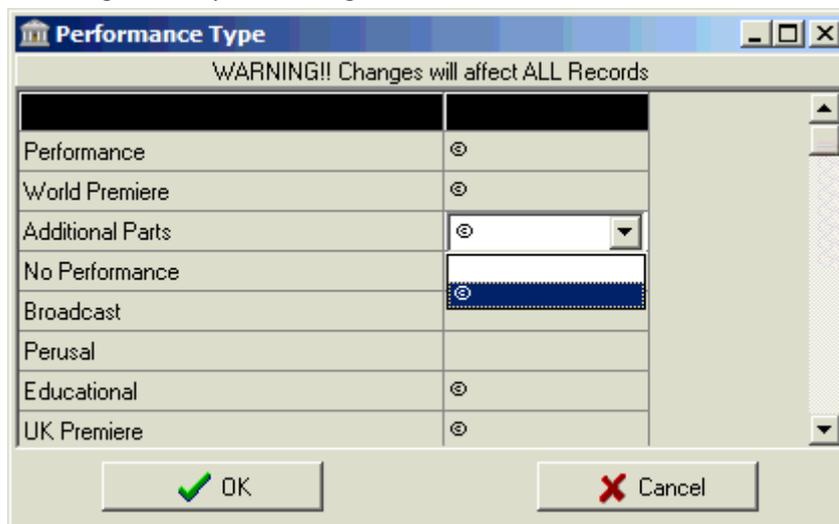
60 Malurus Ave • Lockleys • SOUTH AUSTRALIA • 5032
PO Box 3054 • Melbourne Street • North Adelaide • SOUTH AUSTRALIA • 5006
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Set up your Performance Types

Before you do your first export, you should edit your Performance types to mark those types you want to include in the reports. To do this, while editing or searching a transaction, right-click the Performance Types and select the *Edit List...* option



Now you must nominate which performance types should be included in the export by selecting the © symbol alongside the name.

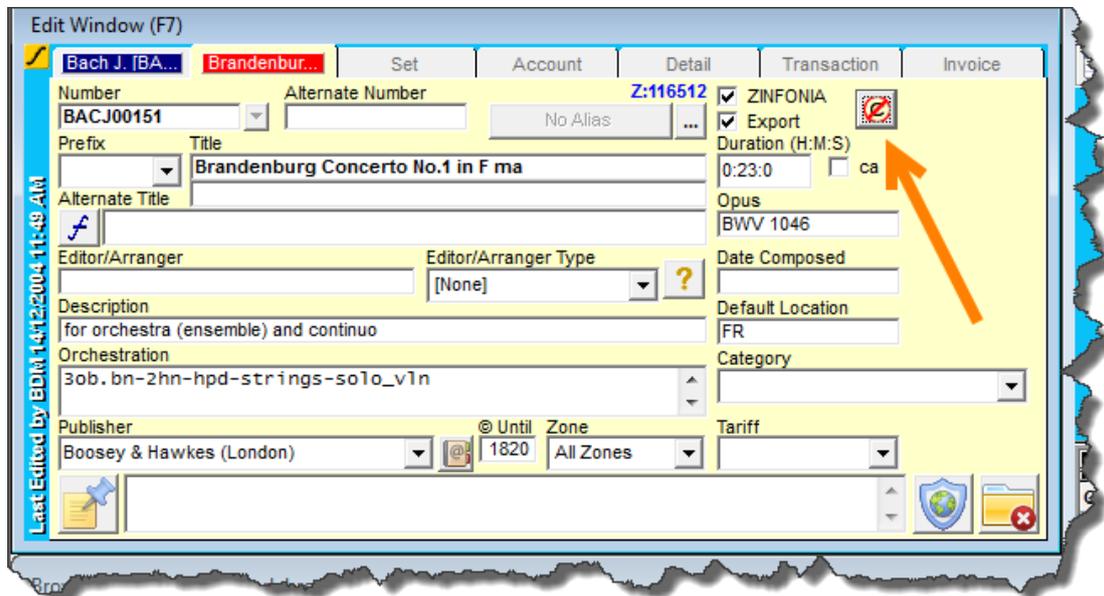


Generally you exclude grand rights, broadcasts or any performance type that does not include a public performance.

Note: if NO performance type is selected, then by default the performance will NOT be included in the export.

Set up your Non-copyright Titles

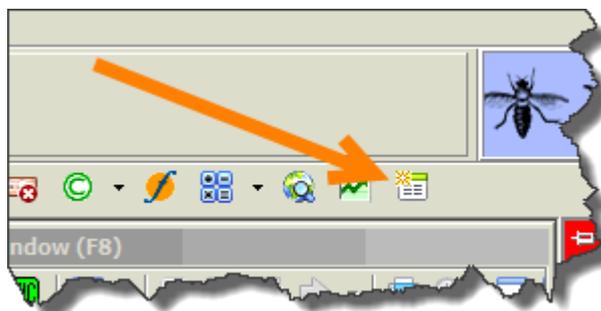
You can automatically exclude any title from these performance lists by marking them as Not in Copyright using the button below:



You can also do this directly in the Performance Export routine as well.

Using the Performance Export routine

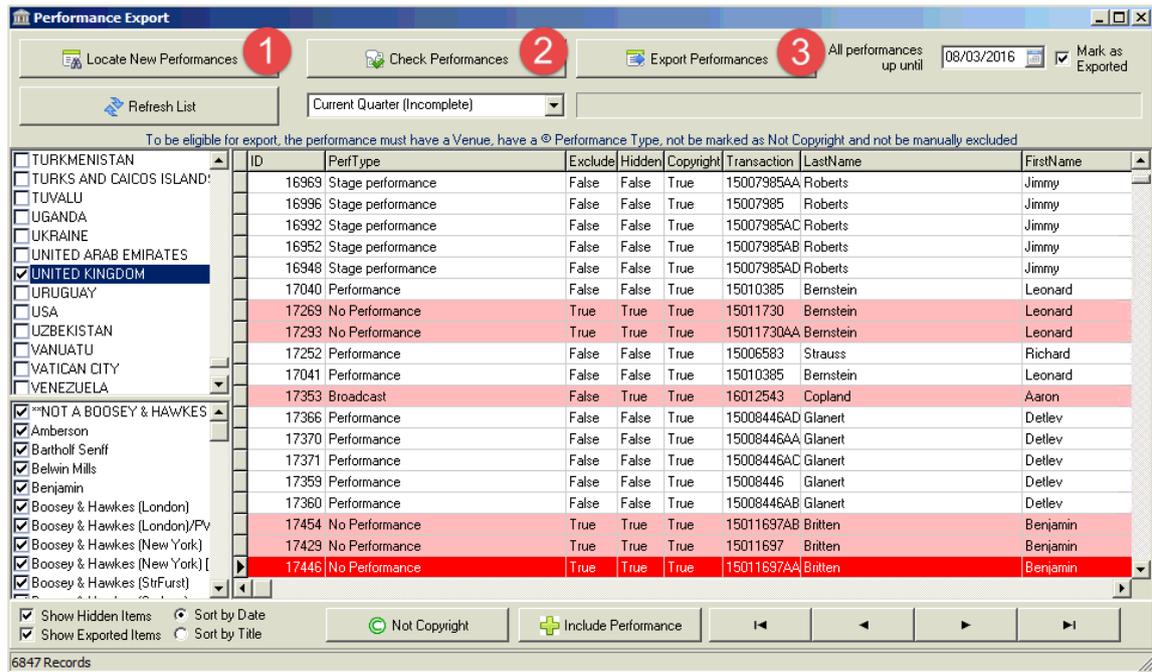
Click on this button to launch the Performance Export program:



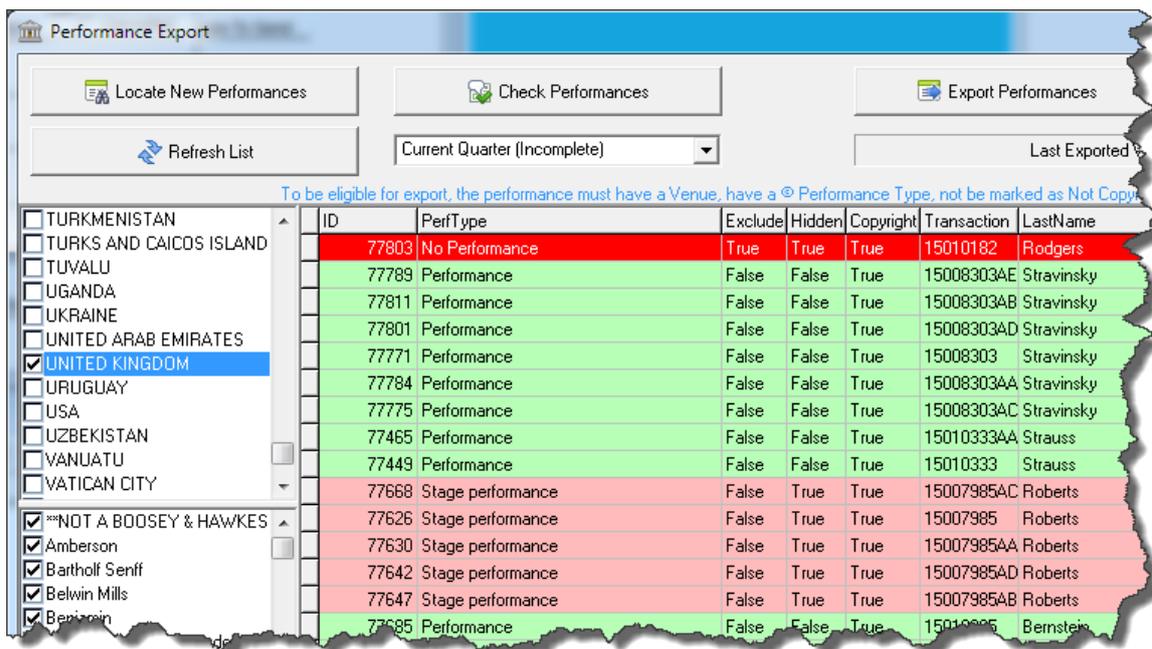
Creating Export information is a three-step process:

- 1) *Locate New Performances* – will add any new performances to the list
- 2) *Check Performance* – will update any existing performance that have not been exported with the latest information
- 3) *Export Performances* (only available when steps 1 & 2 have been run) will create the export XLS file.

Note: it is important to remember that the export will always export ALL items displayed in the list up until the date specified in the *All performances up until* field next to the button



Any hidden items are marked in RED and any exported items are marked in Green



You can toggle the *Show Hidden Items* and *Show Exported Items* checkboxes to show and hide these items. The *Not Copyright* button can change the status of any title to Non-copyright directly from within the window. The *Exclude/Include Performance* button allows you to manually remove items from the list by toggling the Exclude flag for the selected item.

9 March 2016